

JONES LIBRARY

NORTH AMHERST LIBRARY • MUNSON MEMORIAL LIBRARY

Public Body: The Jones Library, Inc. Personnel, Planning and Policy Committee

Date: Tuesday, September 13, 2022

Time: 9-10:00am

Location: Zoom Webinar

Meeting Minutes

Attending: Tamson Ely, Farah Ameen, Sharon Sharry, and 1 member of the public

1. Meeting called to order at 9:05 a.m.
2. No public comment.
3. Equity Subcommittee update: Three applicants so far: Farah and Sharon agreed that conversations with two community members went really well. One person has vast experience with DEI work and could possibly chair the committee. The other candidate, a high school senior, has been working on accessibility issues most of his life, and has collaborated with the high school English teacher on books for a disability literature course. Still looking for a couple more candidates. Subcommittee appointments will be discussed at the October 3 Trustee meeting. Farah hopes we can start committee work by the end of October.
4. Director evaluation update: Tammy is collating responses. She has printouts from online evaluations as well as from the box. She's heard from HR and the Town Manager, as well as some staff. There are comments she would like to discuss with Sharon, and hopes to approve the draft before October. She asked if she should meet with Sharon before writing her summary. Sharon said she needs to read all the original evaluations. Chris Hoffmann used to share a draft summary in advance of sending the final version to Trustees. Tammy appreciated Sharon's self-evaluation.
5. New curator update: Sharon hopes to have members of the Equity subcommittee on the interview committee for this position. Town's HR director and Assistant HR directors have left their positions so we are behind schedule. Elizabeth Proulx is the new assistant in the office.
6. Meeting adjourned at 9:25 a.m.

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