

Jones Library Personnel, Policy and Planning Committee
Meeting via Zoom April 12, 2022

Present: Farah Ameen, Tamson Ely, Sharon Sharry

Also Present: Betsey Dick, Cyndi Harbeson, Linda Wentworth

- I. Meeting called to order 9:01 a.m.
- II. **Public Comment:** Bob Pam had questions about collection development documents and where any funds from deaccessioned items would go. He also had some concerns about the Equity Justice Charge and the budget for financial stipends.
- III. **Collection Development Policies:**
 - A. Members of the Library staff present here, and also Matt Berube and Mia Cabana, worked for several months reorganizing and rewriting the polices and make them more concise. The goal was to reflect new library formats and a more diverse collection to match the Library's population, as well as to provide a revised request form for Library patrons.
 - B. Special Collections also rewrote a policy which had been in effect since 1999. In the Special Collections Code of Ethics, and after conferring with colleagues in Special Collections and Museums, the accepted practice is that any funds received from the deaccessioning and sale of items is kept within the department and is not used to support the overall intuition's budget. The policy for artwork was also updated, although with minor changes since it was approved in 2004.
 - C. The committee voted to approve all three revised Collection Development Policies and forward them to the Board for its consideration.
- IV. **Director Evaluation Process:** Form was updated to include the Friends as a specific group along with the Trustees, staff, and general public. Form approved to forward to the Board for its consideration.
- V. **Equity Subcommittee Charge:** This will be discussed at the next meeting when Mia Cabana can join us.

Meeting adjourned at 9:40 a.m.

Tamson Ely