

**Jones Library Budget Committee**  
**Minutes of February 8, 2022**

Present: Robert Pam, Lee Edwards, Sharon Sharry, John Shannon

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- I. The meeting began at 1:00 pm on zoom.
- II. Robert Pam was elected Chair of the Committee.
- III. Minutes for December 16, 2021 were approved.
- IV. BCG: The Budget Coordinating Group convened on January 27, 2022. No new information was available on state or federal funding. The Town, Schools and Library portions of spending were discussed. No additional meetings are currently scheduled.
- V. FY2022 budget:
  - A. We discussed the desirability of having a quarterly actual vs. budget comparison capability, which will become possible by upgrading our out-of-date QuickBooks system.
  - B. The Director reported on the impact of minimum wage rises, some mandated under State law, but we are also raising other wages at a rate higher than that of other Town Departments; she indicates that it has been approved by the Town and can be funded at least for this year and next. In talking about filling vacancies, we discussed the need to look toward meeting technical and service needs that are emerging.
  - C. Current annual fundraising through the Friends of the Jones Library (FOJL) is a little behind last year (12/31: gross receipts about \$105,000 vs. \$117,000), but community-level receipts and commitments for the Capital Fund are now approaching \$1.5 million toward the \$3.3 million goal. We are now at the point of needing some professional assistance in fundraising for the Capital Campaign.
  - D. We also discussed additional fundraising activities in lieu of the Sammys.
  - E. The endowment as of December 31 was \$9,892,525 and the Woodbury Fund was \$814,845. The endowment has remained above \$9 million for the 14<sup>th</sup> straight month end.
- VI. FY2023 budget request: Town and State planned appropriations are known, but the rest of the budget is not yet planned. Under the Charter the timeline for budgeting now is longer than under the prior system, so we had more time to put it together. The next meeting of the Budget Committee will be held on March 4 and again on March 8 to develop the budget proposal.
- VII. The Director noted that staff are considering new programs of staff professional development, internships and/or a scholarship program.

The meeting adjourned at 2:00 pm.

Robert Pam