Meeting of the Town’s Library Board of Trustees, and the Jones Library Inc

22 January 2023 - 4pm – meeting conducted online via Zoom Webinar

Members Present: Tamson Ely, Lee Edwards, Farah Ameen, Bob Pam, Eugene Goffredo

Member Not Present: Austin Sarat

Also Present: Sharon Sharry, Elaine Donoghue from Friends of Jones Library, Members of the Public (2 attendees at start of meeting)

1. Meeting called to Order at 4:00 pm (Tamson Ely chaired in Austin Sarat’s absence)
2. Changes/Additions to Agenda. Trustee Ameen added an item about JEDI status, see Item 9 below
3. Approval of Minutes from Previous Meeting(s) (1-4-24). Approved by all - one point added around JEDI
4. Public Comment - None
5. President’s Report.
   a. Trustee Meeting Schedule - dates are as follows, all start at 9am: 12 Feb, 25 Mar, 8 Apr, 13 May, 10 June
   b. Trustee Bylaws - Trustee Pam had some comments, re:
      i. Article III, section 2, questions why the President position is exempted from the process of filling vacancies
      ii. Article 4 section 6 typo correction
      iii. Article 4 section 7 typo correction
6. Committee Reports/Questions for Committees.
   a. Library Building Committee (Director Sharry filled in for Trustee Sarat).
      Project Update [Schedule; Permitting; Budget; Designs; Bid Documents; Interim Spaces]
      i. Bidding process to begin, walkthrough for bidders, bids to be received as per timetable
      ii. Discussions continue for options for interim locations whilst Jones closed
      iii. Discussions continue with abutters of Jones over building project
      iv. Building committee changes will happen in next few weeks
      v. Corrections requested by Trustee Pam, will annotate desired corrections and forward to Director, for PPP to take up next meeting
   b. Buildings and Facilities Committee (Ameen). No meeting this month, next meeting in March
   c. Development (Edwards).
      (Annual Fund Report; Capital Campaign Report)
      i. Trustee Edwards stated funding inputs since last meeting, see meeting attachment
      ii. Director Sharry had indicated some funds from ongoing fundraising campaigns, transferred to the town this month, approx. total $300K
      iii. Trustee Pam indicated Friends will transfer additional funds to the town next month from investment income
      (Library Director Annual Goals; JEDI Subcommittee Report)
      i. Motion to approve, seconded, all voted to approve
   e. Budget (Pam).
      (FY24 Budget; FY25 Budget Request)
      i. Was a Jan meeting, official report pending
   f. Investment (Pam).
      i. Trustee Pam indicated upcoming 25 Jan meeting with Vanguard, who’ve sold the advisory group that we are a member of, to a company called Mercer, all Vanguard Institutional Advisory Service accounts will be transferred in Feb to Mercer, Trustees will need to investigate if we keep our
funds with Mercer this calendar year. If fees do not change, suggest Trustees should stay with Mercer.

   a. Elaine Donoghue from The Friends:
      i. Friends plan to rotate board members from The Friends into Trustee meetings to familiarize all with each other
      ii. Edith Byron painting sales: all but 2 paintings have sold, total rec’d from all paintings about $8500
      iii. Planning a brainstorming date in March around future Friends strategy and direction.
      iv. Potentially look to add some new Friends board members
      v. Some discussions ongoing around children programming room, and another room changes due to building projects

8. Director’s Report (Sharry).
   a. No official report at this time, no specifics mentioned
   b. Trustee Ameen asked about when N. Amherst Library will be open, ‘soft’ opening on 5 February

9. JEDI meeting (additional agenda item)
   a. Trustee Ameen wants to keep existing survey open for longer
   b. Questions around how to act/respond to some critical responses
   c. ~64 responses so far

10. Adjourned at 4:32pm

Respectfully submitted by Eugene Goffredo