

**Meeting of the Jones Library, Inc. Buildings and Facilities Committee  
January 17, 2023 9:00 a.m. meeting conducted via Zoom webinar**

Members Present: Alex Lefebvre, Farah Ameen, and George Hicks-Richards  
Also present: Sharon Sharry, Director; members of the public (1 attendee)

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- I. Meeting called to order at 9:00 a.m.
- II. **MOTION:** To approve the minutes of December 20, 2022. Approved 3-0-0.
- III. Public Comment - none
- IV. Delivery Van Update – no new news. Still in the queue to be built.
- V. North Amherst Library Building Project Update – Roof is being put on but no updates other than they are on schedule.
- VI. Monthly Building and Grounds Report – in the process of having some work done on the burglar alarm system. The keypad is acting up. We will be combining the keypad so that we have one alarm zone versus 2. The option to replace the equipment to keep two separate zones is costly. The system was originally designed as two zones. With the 90's addition the thought was that it would be good to be able to disarm the large meeting room, but it did not work. The alarm system has never been used in that way so it won't be a big change or issue for staff who have alarm code access. Should happen in the next few weeks.  
  
Question if alarm has ever gone off? Yes, it works quite well. Has gone off when someone has hidden in building. There are a combination of alarms at the door and audible. If a strange sound is in the building, the alarm company can monitor and listen in. It is a good design and great system and works well.
- VII. Backup Building Project Planning – we are waiting for the next steps after a meeting with town officials that was scheduled for January 5<sup>th</sup>. That meeting was rescheduled for this afternoon.
- VIII. Topics Not Anticipated by the Chair - none
- IX. Meeting adjourned at 9:07 a.m.

Respectfully submitted by Alex Lefebvre