ADVISORY TO THE PUBLIC:
Pursuant to Chapter 20 of the Acts of 2021 and extended by Chapters 22 and 107 of the Acts of 2022, this Jones Library Buildings and Facilities Committee meeting will be conducted via remote means. Members of the public who wish to access the meeting may do so via Zoom or by telephone. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means.

Public Body: The Jones Library, Inc. Buildings and Facilities Committee
Date: Tuesday, November 21, 2023
Time: 4-5pm
Location: Zoom Webinar

You are invited to a Zoom webinar.
When: Nov 21, 2023 04:00 PM Eastern Time (US and Canada)
Topic: The Jones Library, Inc. Buildings and Facilities Committee Meeting

Please click the link below to join the webinar:
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Webinar ID: 854 9089 5725
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Meeting Agenda

I. Call to Order (Welcome, Alex, Farah, George, and Sharon!)
II. Minutes (10-17-23) *
III. Public Comment
IV. Delivery Van Update
V. North Amherst Library Building Project Update
VI. Monthly Buildings and Grounds Report
VII. Backup Building Project Planning
VIII. Topics Not Anticipated by Chair 48 Hours in Advance
IX. Adjourn

Next Meeting: Tuesday, December 19, 2023; 4pm; Zoom?

** Please note that the list of topics in this notice was comprehensive at the time of posting, however the public body may consider and take action on unforeseen matters not reasonably anticipated by the Chair 48 hours in advance of the meeting.
* Denotes handout(s) will be made available.
Red indicates vote required.
I. Meeting called to order at 4:00 p.m.

II. **MOTION:** To approve the minutes of September 19, 2023. Approved 3-0-0.

III. Public Comment - none

IV. Delivery Van Update
   - In the process of getting the charging station purchased and delivered.
   - The van has not arrived yet but trying to get the charger before the van comes. Ford is no longer offering the charger through the dealerships. We have to work directly with Ford.

V. North Amherst Library Building Project Update
   - Still waiting for the Certificate of Occupancy. The NAL staff is working at the Jones until the building is opened. There are some roof repairs that need to be made prior to issuing the Certificate of Occupancy. Once issued, the staff would like a month to get things organized.
   - Question about why the roof is needing repair. Is this the existing roof or the new roof? The new metal roof was not properly installed.
   - Question if the staff can begin the work in the new building prior to the Certificate of Occupancy being issued to cut down the one month needed to open? The library is not permitted to work in the building until the Certificate of Occupancy is issued. The new circulation desk has not been delivered yet. IT needs to set up the wiring for phones, computers, internet, etc. The lift is required for moving in materials, furniture, etc. and cannot be used until the Certificate of Occupancy is issued.
   - Do we have an estimate from Town on when the roof will be repaired and we can get into the building? Not at this time.

VI. Monthly Building and Grounds Report
   - There was a bench stolen from the front of the North Amherst Library. Has not been located yet.
   - Heat has been turned on in the Jones for the winter. So far, no problems.
   - Jones’ tent has been taken down and town has taken possession. We don’t have a place to store the tent and the tent was purchased with a Town grant.

VII. Backup Building Project Planning – the Town has not provided any updates or additional information to the Library.

VIII. Topics Not Anticipated by the Chair - none

IX. Meeting adjourned at 4:11 p.m.

Respectfully submitted by Alex Lefebvre