ADVISORY TO THE PUBLIC:
Pursuant to Chapter 20 of the Acts of 2021 and extended by Chapters 22 and 107 of the Acts of 2022, this Jones Library Buildings and Facilities Committee meeting will be conducted via remote means. Members of the public who wish to access the meeting may do so via Zoom or by telephone. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means.

Public Body: The Jones Library, Inc. Buildings and Facilities Committee
Date: Tuesday, October 17, 2023
Time: 4-5pm
Location: Zoom Webinar

You are invited to a Zoom webinar.
When: Oct 17, 2023 04:00 PM Eastern Time (US and Canada)
Topic: The Jones Library, Inc. Buildings and Facilities Committee Meeting

Please click the link below to join the webinar:
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Webinar ID: 840 8504 2871
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Meeting Agenda

I. Call to Order (Welcome, Alex, Farah, George, and Sharon!)
II. Minutes (9-19-23) *
III. Public Comment
IV. Delivery Van Update (October 2023!)
V. North Amherst Library Building Project Update
   A. CoO
   B. NAL staff working at Jones
   C. November/December 2023 – public services resume at 8 Montague Road
VI. Monthly Buildings and Grounds Report
VII. Backup Building Project Planning
VIII. Topics Not Anticipated by Chair 48 Hours in Advance
IX. Adjourn

Next Meeting: Tuesday, November 21, 2023; 4pm; Zoom?

** Please note that the list of topics in this notice was comprehensive at the time of posting, however the public body may consider and take action on unforeseen matters not reasonably anticipated by the Chair 48 hours in advance of the meeting.
* Denotes handout(s) will be made available.
Red indicates vote required.
Meeting of the Jones Library, Inc. Buildings and Facilities Committee
September 19, 2023  4:00 p.m.  meeting conducted via Zoom webinar

Members Present:  Alex Lefebvre, Farah Ameen, and George Hicks-Richards
Also present:   Sharon Sharry and members of the public (2 attendees)

I. Meeting called to order at 4:00 p.m.

II. MOTION: To approve the minutes of August 23, 2023. Approved 3-0-0.

III. Public Comment - none

IV. Delivery Van Update
   A. The van is supposed to be built this month. The auto workers union strike may impact timeline. George is
      working with electrical contractor on where we will put the charger (temporarily). Since the vehicle is a Town
      owned vehicle, rather than Library owned, need to make sure all of the proper forms, process etc. are
      completed.
   B. Question if the charging station can be moved? Yes, would just need to be rewired.

V. North Amherst Library Building Project Update
   A. Mill District has another tenant coming into the space, so the last open day at the Mill District will be
      September 27, 2023. Still waiting on the 2 circulation desks, but it appears the majority of the work is
      complete, including the removal of the garage and paving of the parking lot.
   B. Have not been informed of a grand opening celebration date yet.
   C. George toured the building with the Branch Head. Meeting space is beautiful. Color choices look very nice. The
      Branch is working on doing some more weeding of books since we lost shelf space with the changes in the
      building to create an opening and accessibility.

VI. Branch MOU was signed and sent to all.

VII. Monthly Building and Grounds Report
   A. Tent will be coming down probably late October. Will take the frame down this year as we were told that we
      would not get approval next year. Town stated that the tent was allowed during COVID, but we are now 3
      years past. Town feels it can no longer justify the tent permit. If, for some reason, we really needed to go back
      we could make a case to appeal for a permit again. The tent was purchased with Town funds and belongs to
      the Town, but the Library will maintain possession of the tent for now.
   B. Question about the status of the HVAC module and pricing estimate and if it would go to JCPC. We still have
      not gotten pricing for unit, yet which has to be custom designed and built. The system is still working
      manually. George is hoping to see a quote within a month, but we don’t have a date certain.

VIII. Backup Building Project Planning
   A. Based on this committee’s request, George updated the list of building priorities upon which the WBI quote
      was obtained (minimum repairs to maintain public safety and remain open). The top 4 items of the prior list
      were HVAC and fire system related. George combined these 4 items into two pieces because the reality is that
      we can’t repair the HVAC system without also replacing the controls, and we can’t do fire suppression without
      sprinklers. It is difficult to prioritize between these two systems as they really are the same priority level.
   B. Question about the reference to gas for the HVAC. This is the language from the original list, but do we have a
      Town mandate now that we would need to change the system over to something more environmentally
      friendly? Also the directive from the Trustees would be to pursue an option that includes a greener
      alternative. George will check requirements and update the language accordingly.
C. Confirmation that the Library continues to wait for Town Council/Town Manager in order to proceed with additional project planning.

IX. Topics Not Anticipated by the Chair – Jones will be closed October 15 and 16 for exploratory demolition on abatement.

X. Meeting adjourned at 4:20 p.m.

Respectfully submitted by Alex Lefebvre