

# JONES LIBRARY

NORTH AMHERST LIBRARY • MUNSON MEMORIAL LIBRARY

## NOTICE OF MEETING

Inhabitants of the Town of Amherst:  
You are hereby notified that there will be a meeting of:

**Public Body:** The Jones Library, Inc. Board of Trustees' Investment Committee

**Date:** Wednesday, April 6, 2022

**Time:** 3-4pm

**Location:** Zoom

ADVISORY TO THE PUBLIC: The Library System is closed to the public; this special Library Trustee Investment Committee meeting will occur virtually via a Zoom webinar:

You are invited to a Zoom webinar.

When: Apr 6, 2022 03:00 PM Eastern Time (US and Canada)

Topic: Jones Library, Inc. Investment Committee

Please click the link below to join the webinar:

<https://amherstma.zoom.us/j/81278646196>

Or One tap mobile :

US: +16468769923,,81278646196# or +13017158592,,81278646196#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799 or +1 253 215 8782 or +1 346 248 7799 or +1 408 638 0968 or +1 669 900 6833

Webinar ID: 812 7864 6196

International numbers available: <https://amherstma.zoom.us/j/81278646196>

## AGENDA

1. Call to Order (Welcome, Bob, Austin, and Sharon!)
2. **Minutes (2-9-22) \***
3. Public Comment
4. Quarterly Report (Dan Voss, Vanguard) \*
5. Adjourn

\* Indicates handout(s) will be made available.

\*\* Please note that the list of topics in this notice was comprehensive at the time of posting, however the public body may consider and take action on unforeseen matters not specifically named in this notice.

**RED** indicates vote required

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**Meeting of the Jones Library Board of Trustees Investment Committee  
February 9, 2022; 9:00 am**

Present: Robert Pam, Austin Sarat, Sharon Sharry

Consulted by Zoom: Dan Voss, Vanguard Institutional Advisory Services (“Vanguard” or “VIAS”)

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- I. The meeting covering the December 2021 quarter opened by Internet Zoom call at 9:00 am.
- II. Robert Pam was elected as chair of the Committee.
- III. A series of earlier minutes were approved.
- IV. Quarterly report
  - A. Mr. Voss provided a review of the portfolio and its performance, and reviewed the long term outlook for growth. Since we began working with Vanguard in 2015, we have earned an annual average of 9.51% in the endowment, which after fees is 9.23%. Looking forward over the next 10 years returns are expected to be far lower – nearer to 4%, our draw policy level, so we cannot depend on market earnings for any growth.
  - B. Dan provided the quarterly report through December 31, 2021. As of that date our endowment had a value, of \$9,862,525, and the Woodbury Fund was valued at \$814,845. During the full quarter the endowment earned a return of 3.72%, which after fees was 3.65%. For 12 months the return was 10.62%, or 10.26% after fees. The Woodbury numbers were 3.19%/3.13% for the quarter and 8.77%/8.49% for the year. The portfolios have performed consistent with their mandates.
  - C. Withdrawals for operations according to our approved schedule are taken from the sector of our portfolio which is above our planned allocation. Stocks have generally grown faster than bonds, so the portfolio has had a consistent small overweight in stocks, which has been largely offset by selling shares in our stock funds to fund our monthly withdrawals. Most of our withdrawals for the year were completed during the past six months, so that will not function for rebalancing during the rest of this fiscal year. Little rebalancing occurred in the Woodbury Fund as withdrawals for programs were small.
  - D. Under the revised strategy adopted during the March quarter, the asset allocation balance had been restored to our policy levels. During this quarter, the levels remained close to our policy.
- V. The conference call ended at 9:55 am. Our next quarterly zoom conference is to be scheduled, and will include a policy review.

Robert Pam, Chair