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ADVISORY TO THE PUBLIC:

Pursuant to Chapter 20 of the Acts of 2021 and extended by Chapters 22 and 107 of the Acts of 2022, this Jones Library Buildings and Facilities Committee meeting will be conducted via remote means. Members of the public who wish to access the meeting may do so via Zoom or by telephone. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means.

Public Body: The Jones Library, Inc. Buildings and Facilities Committee

Date: Tuesday, March 21, 2023

Time: 9-10am

Location: Zoom Webinar

You are invited to a Zoom webinar.

When: Mar 21, 2023 09:00 AM Eastern Time (US and Canada)

Topic: The Jones Library, Inc. Buildings and Facilities Committee Meeting

Please click the link below to join the webinar:

<https://amherstma.zoom.us/j/85210387797>

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Webinar ID: 852 1038 7797

International numbers available: <https://amherstma.zoom.us/u/keyL4reKk3>

Meeting Agenda

- I. Call to Order (Welcome, Alex, Farah, George, and Sharon!)
- II. **Minutes (1-17-23) ***
- III. Public Comment
- IV. Delivery Van Update
- V. North Amherst Library Building Project Update
- VI. Monthly Buildings and Grounds Report
- VII. Backup Building Project Planning
- VIII. Topics Not Anticipated by Chair 48 Hours in Advance
- IX. Adjourn

Next Meeting: **Tuesday, April 25, 2023; 9am; Zoom???**

*** Please note that the list of topics in this notice was comprehensive at the time of posting, however the public body may consider and take action on unforeseen matters not reasonably anticipated by the Chair 48 hours in advance of the meeting.*

** Denotes handout(s) will be made available.*

Red indicates vote required.

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Meeting of the Jones Library, Inc. Buildings and Facilities Committee
January 17, 2023 9:00 a.m. meeting conducted via Zoom webinar

Members Present: Alex Lefebvre, Farah Ameen, and George Hicks-Richards
Also present: Sharon Sharry, Director; members of the public (1 attendee)

- I. Meeting called to order at 9:00 a.m.
- II. **MOTION:** To approve the minutes of December 20, 2022. Approved 3-0-0.
- III. Public Comment - none
- IV. Delivery Van Update – no new news. Still in the queue to be built.
- V. North Amherst Library Building Project Update – Roof is being put on but no updates other than they are on schedule.
- VI. Monthly Building and Grounds Report – in the process of having some work done on the burglar alarm system. The keypad is acting up. We will be combining the keypad so that we have one alarm zone versus 2. The option to replace the equipment to keep two separate zones is costly. The system was originally designed as two zones. With the 90's addition the thought was that it would be good to be able to disarm the large meeting room, but it did not work. The alarm system has never been used in that way so it won't be a big change or issue for staff who have alarm code access. Should happen in the next few weeks.

Question if alarm has ever gone off? Yes, it works quite well. Has gone off when someone has hidden in building. There are a combination of alarms at the door and audible. If a strange sound is in the building, the alarm company can monitor and listen in. It is a good design and great system and works well.
- VII. Backup Building Project Planning – we are waiting for the next steps after a meeting with town officials that was scheduled for January 5th. That meeting was rescheduled for this afternoon.
- VIII. Topics Not Anticipated by the Chair - none
- IX. Meeting adjourned at 9:07 a.m.

Respectfully submitted by Alex Lefebvre