

JONES LIBRARY

NORTH AMHERST LIBRARY • MUNSON MEMORIAL LIBRARY

NOTICE OF MEETING

Inhabitants of the Town of Amherst:
You are hereby notified that there will be a meeting of:

Public Body: The Jones Library, Inc. Budget Committee

Date: Tuesday, February 8, 2022

Time: 1-2:30pm

Location: Zoom Webinar

ADVISORY TO THE PUBLIC: This special Jones Library Budget Committee meeting will occur virtually via ZOOM and will be streamed live here:

You are invited to a Zoom webinar.

When: Feb 8, 2022 01:00 PM Eastern Time (US and Canada)

Topic: Jones Library, Inc. Budget Committee

Please click the link below to join the webinar:

<https://amherstma.zoom.us/j/87907095761>

Or One tap mobile :

US: +13126266799,,87907095761# or +16468769923,,87907095761#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

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Webinar ID: 879 0709 5761

International numbers available: <https://amherstma.zoom.us/u/kd0zk2HwTg>

Meeting Agenda

- I. Call to Order (Welcome, Bob, Lee, John, and Sharon!)
- II. **Election of Chair**
- III. **Minutes ***
- IV. Public Comment
- V. BCG Report
- VI. FY2022 Budget *
- Personnel Updates *
- VII. FY2023 Budget Request *
- VIII. Coming Soon:- Staff Professional Development
- Internship Program
- Scholarship Program
- IX. Adjourn

*** Please note that the list of topics in this notice was comprehensive at the time of posting, however the public body may consider and take action on unforeseen matters not reasonably anticipated by the Chair 48 hours in advance of the meeting.*

** Denotes handout(s) will be made available.*

Red indicates vote required.

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joneslibrary.org

Jones Library Budget Committee

Minutes of December 16, 2021

Present: Robert Pam, Chris Hoffmann, Sharon Sharry, John Shannon

The meeting began at 10:00 am on zoom.

FY2021 budget: The Director provided a detailed report on total expenditures from each category of funds received. It adds up to more income than expenses on a cash basis.

FY2022 budget: The Director also provided a detailed report on total expenditures from each category of funds received to date. Maintenance spending has ballooned beyond our budget assumptions, but our overall budget position is not yet clear.

FY2023 budget: Town and State planned appropriations are known, but the rest of the budget is not yet planned. The Director points to the impact of minimum wage rises mandated under State law, which must affect only Shelves, but she has also chosen to raise other wages at a rate higher than that of other Town Departments. She also notes a number of other personnel actions which will increase our spending. Under the Charter the timeline for budgeting now has several more months than under the prior system, so we will have more time to put it together.

The endowment has remained above \$9 million for the 13th straight month end.

This is the last Budget Committee meeting at which Chris Hoffmann will participate. We wish to thank him for his years of service.

The meeting adjourned at 10:50 am.

Robert Pam

Budget Committee Notes

Updated February 7, 2022

FY22 Budget

1. Endowment
 - a. 4% draw rate; \$317,653
 - b. 75% spent (\$238,759) as of 1-27-22
 - c. General Building Maintenance line spent – \$1,372.67 deficit
 - d. HVAC Maintenance line almost spent - \$1,525.36 balance
 - i. Roof over Special Collection
 - ii. Multiple HVAC breaks
 - e. Vehicle Maintenance line spent – \$741.63 deficit
 - f. As money is spent on repairs, less money available for electronic formats; will ask Town Manager for FY22 repair money; otherwise, will rely on Friends for materials money
2. Friends
 - a. \$105,802.17 received from Friends (80% split)
 - b. Annual Fund
 - i. Fundraising Goal \$175,000 programs and materials
 - ii. 1/31/22 results for the Annual Fund of \$105,078 in 562 gifts compared with \$118,746 from 783 gifts on 1/31/21.
 - c. Woodbury
 - i. \$32,000 (4% draw rate) for programs and materials
 - ii. Program planning is difficult due to COVID; remaining virtual
 - d. Capital Campaign
 - i. Identifying the need for a Campaign Administrator to provide additional staff assistance
 - ii. Settling on a two-year budget of approximately \$375,000 for the Campaign. The Amherst College gift of \$100,000 is expected shortly, at which point the Friends will have received approximately \$750,000 in gifts-more than ample to cover the entire budget.
 - iii. Organizing a more comprehensive effort to identify prospects for the Campaign
 - iv. Pursuing grant opportunities from the MA Cultural Facilities Fund (\$500,000), the Beveridge Foundation (\$50,000), and other sources
 - v. Beginning to identify naming opportunities
 - vi. Recruiting other volunteers for the Campaign. We expect to convene the Campaign Committee soon.
3. FY22 JCPC:
 - a. \$21.9 million Expansion/Renovation Project
 - b. \$0.00 IT
4. Town Appropriation
 - a. \$2,086,211
 - b. 2.1% increase (increase of \$42,909) over FY21
5. State Aid
 - a. \$53,785 received
 - b. \$105,925 expected
 - c. FY22 MER \$227,000

Budget Committee Notes

Updated February 7, 2022

Personnel Updates – See Memo

FY23 Budget Summary – Draft

1. Expenses
 - a. Salaries – Final costs TBD (need chart from Town); \$1,815,595 at a minimum
 - i. Minimum wage increase to \$14.25 January 2022 (only affects Shelves)
 - ii. Minimum wage increase to \$15.00 January 2023 (only affects Shelves)
 - b. Benefits – TBD (need chart from Town; 3.8% is \$358,715)
 - c. Materials \$231,000
 - d. Operations - TBD
 - e. C/W MARS - \$54,046
 - f. Maintenance/Repairs – TBD
 - g. Utilities – TBD
 - h. Programming – TBD
 - i. Special Collections – TBD
 2. Revenue Sources
 - a. Town Appropriation - \$2,138,366 (2.5% increase)
 - b. Endowment - \$332,543 (4% draw Rate)
 - c. State Aid - \$116,947 Cherry Sheet
 - d. Gifts/Grants – TBD
 - e. Friends/Woodbury – TBD
 - f. Fees/Lost Books – TBD
 - g. Special Collections – TBD
 - h. B, E, & R – Expecting Holland Fund to be depleted in FY22
 - i. Sale of Goods – TBD
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This two-page document summarizes the accompanying seven-page, in-depth budget spreadsheet.

The Jones Library, Inc.
 FY2022 Budget and FY2023 Budget Request

2/7/22

Beginning	Expenses	Deposits	Balances
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Endowment Draw - page 1					
I.	Administration	\$56,045.00	\$35,445.91	\$0.00	\$20,599.09
	Building Maintenance	\$69,300.00	\$48,726.49	\$0.00	\$20,573.51
	Circulating Materials	\$25,954.00	\$45,711.59	\$0.00	(\$19,757.59)
	Collections Maintenance	\$63,354.00	\$60,580.30	\$0.00	\$2,773.70
	Utilities	\$103,000.00	\$48,295.18	\$0.00	\$54,704.82
	TOTAL ENDOWMENT DRAW	\$317,653.00	\$238,759.47	\$0.00	\$78,893.53
TOTAL (section I)					\$78,893.53
Corporate Resources - page 2					
II.	Fundraising	\$40,901.18	\$73,230.92	\$21,449.19	(\$9,630.55)
	Friends' Annual	\$23,495.86	\$14,111.26	\$18,645.67	\$28,030.27
	Friends' Woodbury	\$8,222.67	\$2,384.17	(\$2,282.67)	\$3,555.83
	TOTAL CORPORATE RESOURCES	\$72,619.71	\$89,726.35	\$144,576.69	\$128,720.05
TD Bank - page 4					
III.	Deposit	\$1,781.22	\$0.00	\$0.00	\$1,781.22
Special Collections - page 5					
IV.	Special Collections	\$65,798.35	\$6,369.04	\$9,304.00	\$65,896.31
V.	Newell	\$65,201.03	\$0.00	\$0.00	\$65,201.03
	Smith				
	TOTAL SPECIAL COLLECTIONS	\$130,999.38	\$6,369.04	\$9,304.00	\$131,097.34
TOTAL LIBRARY-HELD ACCOUNTS (sections II-V)					\$261,598.61

This two-page document summarizes the accompanying seven-page, in-depth budget spreadsheet.

The Jones Library, Inc.
 FY2022 Budget and FY2023 Budget Request

2/7/22

Beginning	Expenses	Deposits	Balances
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Capital - page 5

VI.	Endowment	\$9,862,851.47	\$464,368.76	\$283,942.66	\$9,682,425.37
VII.	Woodbury	\$795,335.55	\$30,321.83	\$35,389.69	\$800,403.41
VIII.	Capital Campaign	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL CAPITAL	\$10,658,187.02	\$494,690.59	\$319,332.35	\$10,482,828.78

IX. Building Expansion & Renovation (BE&R) - page 6

	Holland Fund - North Amherst	\$12,926.94	\$0.00	\$0.00	\$12,926.94
	Jones/Munson	\$3,313.72	\$0.00	\$0.00	\$3,313.72
	TOTAL BE&R	\$16,240.66	\$0.00	\$0.00	\$16,240.66

X. VanSteenberg Estate - page 6

	Jones Expansion	\$151,267.60	\$0.00	\$0.00	\$151,267.60
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Town-Held Accounts - page 6

XI.	JCPC	\$15,780,111.76	\$0.00	\$21,478.00	\$15,775,922.10
XII.	CPAC	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00
XIII.	Town Appropriation - Personnel	\$1,734,128.00	\$903,170.36	\$0.00	\$830,957.64
XIV.	Town Appropriation - Operating Budget (Fringe Benefits and Munson Rental)	\$352,083.00	\$352,083.00	\$0.00	\$0.00
XV.	Adams Trust	\$600.64	\$0.00	\$0.00	\$600.64
	Westcott Trust	\$662.56	\$0.00	\$0.00	\$662.56
XVI.	State Aid	\$129,939.55	\$14.96	\$53,785.10	\$183,709.69
	TOTAL TOWN-HELD ACCOUNTS	\$18,997,525.51	\$1,255,268.32	\$75,263.10	\$17,791,852.63

TOTAL CAPITAL - LIBRARY & TOWN-HELD ACCTS (sections VI-X)

\$10,650,337.04

TOTAL OPERATING - TOWN-HELD ACCTS (sections XI-XVI)

\$17,791,852.63

GRAND TOTAL

\$28,703,788.28

The Jones Library, Inc.
 FY2022 Budget and FY2023 Budget Request

LIBRARY ACCOUNT #1 February 7, 2022		FY22 BEGINNING BAL.	FY22 EXPENDED	DEPOSITS	AMOUNT REMAINING	FY23 REQUEST	NOTES	
I.	ENDOWMENT DRAW (PeoplesBank Corporate Checking)							
ADMINISTRATION	CELL PHONES REIMBURSEMENTS	\$2,520.00	\$1,470.00		\$1,050.00		\$0.00	
	CONTRACT SERVICES (AUDITOR)	\$12,000.00	\$7,750.00		\$4,250.00			
	CARES ACT REIMBURSEMENT	\$0.00			\$0.00			
	COPIER (STAFF)	\$1,200.00	\$1,042.53		\$157.47			
	DEPARTMENTAL SUPPLIES	\$7,500.00	\$8,269.30		(\$769.30)			
	DUES (STAFF DEVELOPMENT/TRAINING)	\$1,000.00	\$1,089.00		(\$89.00)			
	FEES (TAXES, ANNUAL REPORT, BANK, WIRE, PP)	\$1,500.00	\$570.00		\$930.00			
	INSPECTIONS (Town Building/Permit Fees)	\$375.00			\$375.00			
	INSURANCE (JL & NAL)	\$16,000.00			\$16,000.00			
	OFFICE SUPPLIES JS	\$800.00			\$800.00			
	OUTREACH	\$0.00	\$243.00		(\$243.00)			
	POSTAGE	\$1,500.00	\$365.25		\$1,134.75			
	PRINTER CARTRIDGES	\$1,300.00	\$1,571.83		(\$271.83)			
	PRINTING AND ADVERTISING	\$1,000.00			\$1,000.00			
	STAFF WATER	\$800.00	\$613.13		\$186.87			
	TECHNOLOGY (SOFT WARE, MAINT. AGREE.)	\$4,500.00	\$3,693.25		\$806.75			
	TELEPHONE (PAY PHONE)	\$650.00	\$389.82		\$260.18			
	TRAVEL	\$400.00			\$400.00			
	WAGES - PART TIME - TEMPORARY/MLS	\$0.00	\$8,378.80		(\$8,378.80)			
	WORK STUDY CONTRACTS	\$3,000.00			\$3,000.00			
BUILDING MAINTENANCE	BUILDING SYSTEMS GH	\$16,000.00	\$10,815.02		\$5,184.98			\$0.00
	CLEANING SUPPLIES GH	\$9,000.00	\$1,066.68		\$7,933.32			
	EQUIPMENT MAINTENANCE GH	\$2,000.00	\$88.59		\$1,911.41			
	FURNITURE GH	\$1,500.00			\$1,500.00			
	GENERAL BUILDING MAINTENANCE GH	\$10,000.00	\$11,372.67		(\$1,372.67)			
	GROUNDS MAINTENANCE GH	\$4,000.00	\$1,664.30		\$2,335.70			
	HVAC MAINTENANCE GH	\$20,000.00	\$18,474.64		\$1,525.36			
	NORTH AMHERST BUILDING MAINTENANCE GH	\$2,000.00			\$2,000.00			
	REFUSE COLLECTION GH	\$2,000.00	\$1,735.65		\$264.35			
	UNIFORMS GH	\$800.00	\$767.31		\$32.69			
	VEHICLE MAINTENANCE AND FUEL GH	\$2,000.00	\$2,741.63		(\$741.63)			
CIRCULATING MATERIALS	AUDIO	\$0.00			\$0.00			
	BOOKS	\$0.00			\$0.00			
	ELECTRONIC FORMATS	\$10,422.00	\$22,524.50		(\$12,102.50)			
	ELECTRONIC FORMATS (C/W MARS)	\$15,532.00	\$23,187.09		(\$7,655.09)	\$17,382.00		
	ELECTRONIC FORMATS (KANOPY)	\$0.00			\$0.00			
	PERIODICALS	\$0.00			\$0.00			
	VIDEOS AND DVD'S	\$0.00			\$0.00			
COLLECTIONS	ACQUISITIONS SOFTWARE/CAT EXPRESS CP	\$1,500.00			\$1,500.00			

The Jones Library, Inc.
FY2022 Budget and FY2023 Budget Request

MAINTENANCE	BOOK PROCESSING CP	\$3,000.00	\$3,143.80		(\$143.80)	
	C/W MARS (membership)	\$57,354.00	\$57,354.00		\$0.00	\$54,046.00
	MICROFILM SERVICES	\$1,500.00	\$82.50		\$1,417.50	
UTILITIES	JONES ELECTRICITY	\$60,000.00	\$39,180.36		\$20,819.64	
	NAL ELECTRICITY	\$15,000.00			\$15,000.00	
	JONES FUEL (NATURAL GAS)	\$24,000.00	\$7,992.20		\$16,007.80	
	NAL FUEL (OIL)	\$1,000.00			\$1,000.00	
	JONES WATER AND SEWER	\$2,000.00	\$1,078.91		\$921.09	
	NAL WATER AND SEWER	\$1,000.00	\$43.71		\$956.29	
	TOTAL ENDOWMENT DRAW	\$317,653.00	\$238,759.47	\$0.00	\$78,893.53	\$332,543.00
	Draw Rate	4.00%				4.0%
	% spent		75.2%			

\$0.00

LIBRARY ACCOUNT #1 February 7, 2022		FY22 BEGINNING BAL.	FY22 EXPENDED	DEPOSITS	AMOUNT REMAINING	FY23 REQUEST	NOTES
II.	CORPORATE CHECKING (PeoplesBank Corporate Checking)						
CORPORATE RESOURCES	ADULT SERVICES/ADULT PROG. LCW/JR	\$1,461.65			\$1,461.65		
	AUDIO	\$0.00	\$4,778.70		(\$4,778.70)		
	BOOKS (Library)	\$0.00	\$48,911.15	\$1,282.49	(\$47,628.66)		
	BOOKS - JONES - GARDENING LCW	\$200.00			\$200.00		
	BOOKS - MM - GARDENING SH	\$187.00			\$187.00		
	BOOKS - NAL - GARDENING	\$39.34			\$39.34		
	BOOKS-ON-CD (Playaway Donations) LCW	\$70.49	\$108.73		(\$38.24)		
	BURNETT GALLERY	\$3,528.51			\$3,528.51		not subject to MOU
	BYRON, EDITH (bookplates) LCW	\$997.40			\$997.40		
	CANALE-PAROLA	\$200.00			\$200.00		
	CARROLL, MARTINA (accessible books) LCW	\$147.56			\$147.56		
	COMING TOGETHER PROJECT	\$0.05			\$0.05		not subject to MOU
	DELANO, CHICK (bookplates) LCW	\$1,589.30			\$1,589.30		
4% of Trust \$150,000	DICKINSON, WALTER E. (bookplates; North Amherst)	\$0.00			\$0.00		not subject to MOU
	ELECTRONIC FORMATS	\$0.00			\$0.00		
	ESL DONATIONS LW	\$0.00	\$1,004.73	\$200.00	(\$804.73)		
	FAX	\$0.00			\$1,250.00		not subject to MOU
	FOOD FOR FINES - SURVIVAL CENTER AA	\$0.00			\$0.00		not subject to MOU
	GREENBAUM, LOUIS (bookplates; North Amherst)	\$338.75			\$338.75		
	HAENSEL BEQUEST (MUNSON) SH	\$12,987.00			\$12,987.00		not subject to MOU
	ILL	\$0.00			\$0.00		not subject to MOU
	MOVIES	\$0.00	\$3,753.46		(\$3,753.46)		
	MUSIC	\$0.00	\$515.63		(\$515.63)		
	NORTH AMHERST DONATIONS	\$4,805.45			\$4,805.45		
	NORTH AMHERST DONATIONS - BOOKS	\$300.00		\$419.00	\$719.00		
	NORTH AMHERST GARDEN	\$577.36			\$577.36		

The Jones Library, Inc.
FY2022 Budget and FY2023 Budget Request

	OUT OF STATE FEES	\$0.00			\$0.00		not subject to MOU
	PARTY	\$0.00	\$735.35		(\$735.35)		not subject to MOU
	PERIODICALS	\$0.00	\$11,139.92		(\$11,139.92)		
	PUBLIC PRINTING (incl. 3 libs; print, copy & fax fees)	\$0.00		\$100.00	\$100.00		not subject to MOU
	RACIAL INEQUITY GRANT (TJ MAXX) CH		\$1,000.00	\$1,000.00	\$0.00		
	REFRESHMENTS	\$0.00			\$0.00		not subject to MOU
	REFUNDS	\$0.00		\$1,353.21	\$1,353.21		not subject to MOU
	REPLACEMENT/LOST MATERIALS	\$4,797.75	\$1,145.41	\$2,674.49	\$6,326.83		
	ROOM RENT	\$0.00		\$170.00	\$170.00		not subject to MOU
	SHARP GRANT (MA HUMANITIES) LCW			\$13,000.00	\$13,000.00		not subject to MOU
	SOUTH AMHERST DONATIONS SH	\$6,022.96	\$137.84		\$5,885.12		
	SOUTH AMHERST DONATIONS - BOOKS SH	\$0.00		\$1,250.00	\$1,250.00		
	TORREY, ALLEN (MUNSON) SH	\$2,000.00			\$2,000.00		not subject to MOU
	TREHUB, ELAINE (bookplates; NAL)	\$50.00			\$50.00		not subject to MOU
	YOUTH GIFT FUND MC	\$600.61			\$600.61		
FUND RAISING	ADOPT-A-BOOK	\$0.00		\$25.00	\$25.00		
	BOOKS	\$0.00			\$0.00		not subject to MOU
	CALENDARS	\$0.00			\$0.00		not subject to MOU
	COOKBOOKS (Friends' income)	\$0.00			\$0.00		not subject to MOU
	FUNDRAISING (ANNUAL FUND - MAILING/PRODUCTION)	\$0.00		\$907.33	\$907.33		subject to MOU
	FUNDRAISING (ANNUAL FUND - POSTAGE)	\$0.00			\$0.00		
	FUNDRAISING (ANNUAL FUND - SOFTWARE/OTHER)	\$0.00			\$0.00		
	FUNDRAISING (FINANCIAL DEVELOPMENT AGENCY)	\$0.00			\$0.00		
	MINI GOLF & FR BOOK SALES	\$0.00			\$0.00		subject to MOU
our 80%	MOU PAYMENT	\$0.00		\$105,802.17	\$105,802.17		
	LITHOGRAPHS	\$0.00			\$0.00		not subject to MOU
	MUGS	\$0.00			\$0.00		not subject to MOU
	PINS	\$0.00			\$0.00		not subject to MOU
	ORNAMENTS	\$0.00			\$0.00		not subject to MOU
	SAMMYS EXPENSES	\$0.00			\$0.00		not subject to MOU
	SAMMYS UNDERWRITING	\$0.00			\$0.00		not subject to MOU
	SAMMYS ADVERTISING (Program)	\$0.00			\$0.00		not subject to MOU
	SAMMYS DONATIONS (Could Not Attend)	\$0.00			\$0.00		not subject to MOU
	SAMMYS TICKETS (Attendees)	\$0.00			\$0.00		not subject to MOU
	SAMMYS SILENT AUCTION (FY19)	\$0.00			\$0.00		not subject to MOU
	SHOPPING BAGS	\$0.00			\$0.00		not subject to MOU
	T-SHIRTS	\$0.00		\$30.00	\$30.00		not subject to MOU
	UMBRELLAS	\$0.00			\$0.00		not subject to MOU
	USB DRIVES	\$0.00			\$0.00		not subject to MOU
FRIENDS' ANNUAL	ADULT (Edith Byron) ART CLASSES (Friends) JR	\$0.00			\$0.00		\$1,000.00
	ADULT PROGRAMMING (Friends 2022) JR	\$600.00	\$450.00	\$750.00	\$900.00		
	BOOKS (Friends)	\$0.00		\$50.00	\$50.00		

The Jones Library, Inc.
FY2022 Budget and FY2023 Budget Request

	BOOKS-ON-CD (Friends)	\$0.00			\$0.00	
	CHILDREN'S (Katie George) ART CLASSES (Friends) MC	\$0.00			\$0.00	\$500.00
	CHILDRENS MUSIC SERIES (Friends 2021) MC	\$848.04			\$848.04	stuffed animal sing-a
	CIVICS SERIES (Friends) JR	\$240.00			\$240.00	
	DISCOVERY OF A MASTERPIECE (Friends 2022) CH			\$300.00	\$300.00	
	ELECTRONIC FORMATS (KANOPY) (Friends 2021)	\$8,000.00	\$2,000.00	\$8,500.00	\$14,500.00	
	ESL WORKBOOKS (Friends 2022) LW	\$0.00	\$449.77	\$1,482.24	\$1,032.47	
	GETTING TO KNOW (Friends 2021) JR	\$685.00			\$685.00	
	HITCHCOCK CENTER NATURE OBSERVATION (Friends 20	\$195.00	\$195.00		\$0.00	
	HOMEBOUND (Friends) AA	\$500.00			\$500.00	
	JONES SUMMER READING - ADULT (Friends) JR	\$469.36	\$200.00		\$269.36	
	JONES SUMMER READING - YOUNG ADULT (Friends)	\$371.92	\$288.50		\$83.42	
	JONES SUMMER READING - YOUTH (Friends) MC	\$839.66	\$625.00		\$214.66	
ukulele strum alongs	JUBILAT (Friends) JR	\$0.00			\$0.00	re-allocated 8-9-21
	MOBILE BOOK DISPLAY (Friends 2021) MC	\$375.00			\$375.00	
	MOVIE LICENSE (Friends) JR	\$0.00			\$0.00	
	MUSEUM PASSES (Friends 2021)	\$2,675.00	\$2,175.00		\$500.00	
	NORTH AMHERST SUMMER READING (Friends)	\$612.52			\$612.52	
	ON THE SAME PAGE - BOOKS (Friends 2022) JR/LCW		\$997.50	\$1,000.00	\$2.50	
	ON THE SAME PAGE - PROGRAMS (Friends 2021) JR/LC	\$1,326.60			\$1,326.60	
	PC DOC HANK - MM (Friends 2021) SH	\$2,250.00	\$465.00		\$1,785.00	
	READING CHALLENGE PRIZES (Friends 2021) MC	\$200.00	\$280.00		(\$80.00)	
	SECOND GRADE READING (Friends) MC	\$230.70			\$230.70	
	SING WITH YOUR BABY (Friends 2022) MC	\$1,170.00	\$1,650.00	\$750.00	\$270.00	
	SOUTH AMHERST SUMMER READING (Friends) SH	\$0.00			\$0.00	complete
	STUFFED ANIMAL SING ALONG (Friends 2021) MC	\$0.00			\$0.00	
	TRAVELLING COLLECTION (Friends 2022) LCW/MC			\$750.00	\$750.00	
	UKE STRUM ALONGS (Friends 2022) JS	\$20.00	\$700.00	\$1,442.00	\$762.00	
	VIRTUAL PAJAMA SING ALONG SERIES (Friends 202	\$400.00	\$400.00		\$0.00	
	VISITING THE BEYOND (Friends 2022) JR			\$395.00	\$395.00	
	YA (Shauna Strattonmeier) ART CLASSES (Friends) C	\$0.00			\$0.00	\$500.00
	YA D&D (Friends 2021) CJ	\$940.01	\$2,100.00		(\$1,159.99)	
	YA READING CHALLENGES (Friends 2021) CJ	\$150.00			\$150.00	
	YA PROGRAMMING			\$773.23	\$773.23	
	YA VIRTUAL LOUNGE (Friends 2021) CJ	\$997.05	\$310.49		\$686.56	
	YA VIRTUAL RPG (Friends FY22) CJ		\$500.00	\$1,200.00	\$700.00	
	YOUTH PROGRAMMING/SPECIAL EVENTS		\$775.00	\$2,288.20	\$1,513.20	
youth programming	YOUTH MAKERSPACE (Friends 2021) MC			(\$285.00)	(\$285.00)	re-allocated 9-13-21
youth programming	ART LAB (Woodbury) JL			(\$64.40)	(\$64.40)	re-allocated 9-13-21
WOODBURY FUNDS	CHESS CLUB (Woodbury) MC	\$25.00	\$360.00		(\$335.00)	
	CIVICS SERIES (Woodbury 2020) JR	\$350.00			\$350.00	
ESL Workbooks	CLASSICS BOOK CLUB (Woodbury)	\$0.00			\$0.00	re-allocated 8-9-21

The Jones Library, Inc.
FY2022 Budget and FY2023 Budget Request

	GLOBAL WARMING (Woodbury 2020) JR	\$155.00			\$155.00	
	JAY MANKITA (Woodbury 2020) MC	\$400.00			\$400.00	
youth programming	LCC MATCH (Woodbury 2020) MC			(\$200.00)	(\$200.00)	re-allocated 9-13-21
youth programming	LITTLEBITS CC			(\$408.80)	(\$408.80)	re-allocated 9-13-21
youth programming	LUNCH MUSIC SERIES (Woodbury 2020) MC			(\$400.00)	(\$400.00)	re-allocated 9-13-21
youth programming	MUSIC AND MOVEMENT (Woodbury 2018) MC			\$300.00	\$300.00	re-allocated 9-13-21
	NAL CRAFTS (Woodbury)	\$23.39			\$23.39	
	PC DOC HANK - MM (Woodbury) SH	\$1,065.00	\$1,065.00		\$0.00	
	PC DOC HANK - NAL (Woodbury)	\$496.39			\$496.39	
youth programming	ROCKETS (Woodbury 2020) MC			(\$336.24)	(\$336.24)	re-allocated 9-13-21
	SATURDAY STORIES (Woodbury) CC	\$692.76			\$692.76	
	STAFF YOGA (Woodbury) JL	\$300.00			\$300.00	
	STEPHEN COLLINS (Woodbury 2020) CH	\$350.00	\$350.00		\$0.00	
	SURVIVAL CENTER COLLABORATION (Spring 2021)	\$1,000.00	\$151.28		\$848.72	
	WRITING WITH MISS EMILY (Woodbury) MC	\$475.00			\$475.00	
	YA AUTHOR VISITS (Woodbury) CJ	\$1,000.00			\$1,000.00	
	YA BANNER (Woodbury 2018) CJ	\$100.00			\$100.00	
ya programming	YA EARLY RELEASE (Woodbury 2018) CJ			(\$66.00)	(\$66.00)	re-allocated 9-13-21
	YA GROWING THINGS (Spring 2021 Woodbury) C	\$830.00			\$830.00	
ya programming	YA LEGO CLUB (Woodbury 2018) CJ			(\$151.74)	(\$151.74)	re-allocated 9-13-21
ya programming	YA WRITING (Woodbury 2018) CJ			(\$555.49)	(\$555.49)	re-allocated 9-13-21
	YOUTH TAKE & MAKE (Spring 2021 Woodbury) M	\$960.13	\$457.89		\$502.24	
youth programming	YOUTH YOGA (Woodbury) MC			(\$400.00)	(\$400.00)	re-allocated 9-13-21
	TOTAL CORPORATE CHECKING	\$73,219.71	\$90,176.35	\$145,326.69	\$129,620.05	

LIBRARY ACCOUNT #2 February 7, 2022		FY22 BEGINNING BAL.	FY22 EXPENDED	DEPOSITS	AMOUNT REMAINING	FY23 REQUEST	NOTES
III.	TD Bank Business Convenience Plus Account						
	TOTAL TD BANK	\$1,781.22			\$1,781.22		

LIBRARY ACCOUNT #3 February 7, 2022		FY22 BEGINNING BAL.	FY22 EXPENDED	DEPOSITS	AMOUNT REMAINING	FY23 REQUEST	NOTES
IV.	SPECIAL COLLECTIONS CH (PeoplesBank SC Money Market)						
	APPRAISALS	\$0.00			\$0.00		
	CONSERVATOR	\$0.00			\$0.00		
	CONTRACT SERVICES	\$0.00			\$0.00		
	DONATIONS (UNRESTRICTED)	\$42,153.50		\$290.00	\$42,443.50		
mfh 147-21	EXPAND MA STORIES GRANT (MA Humanities)		\$6,163.00	\$9,000.00			
	HEARTH & SOUL	\$0.00		\$14.00	\$14.00		
	HOLLAND BOOK SALES (UNRESTRICTED)	\$0.00			\$0.00		
	JOHNSON, CLIFTON (JOHNSON COLLECTION)	\$4,844.85	\$206.04		\$4,638.81		
	SMIT, LEO (ED CONCERTS)	\$8,800.00			\$8,800.00		
	STONE, ANNA (STONE COLLECTION)	\$10,000.00			\$10,000.00		

The Jones Library, Inc.
 FY2022 Budget and FY2023 Budget Request

SUPPLIES	\$0.00			\$0.00	
TOTAL SPECIAL COLLECTIONS	\$65,798.35	\$6,369.04	\$9,304.00	\$65,896.31	

V.	BOOKS - INTEREST INCOME ONLY (PeoplesBank SC Money Mark	\$65,201.03					
	NEWELL, FLORINE E. [SPEND 5% (\$250) ANNUALLY]				\$0.00		not subject to MOU
	SMITH, ADELA WOOD (\$58,987 books)				\$0.00		
	TOTAL (INTEREST INCOME ONLY)	\$65,201.03	\$0.00	\$0.00	\$65,201.03		

4	LIBRARY ACCOUNT #4 February 7, 2022	FY22 BEGINNING BAL.	FY22 EXPENDED	DEPOSITS	AMOUNT REMAINING	FY23 REQUEST	NOTES
VI.	ENDOWMENT (Vanguard)	\$9,862,851.47					
	EARNED INCOME				\$0.00		not subject to MOU
	REALIZED GAINS/LOSSES; UNREALIZED APPRECIATION/DEPRECIATION				\$0.00		
	CASH OUT				\$0.00		
	ADVISORY FEE				\$0.00		
	Change in Account Value		\$464,368.76	\$283,942.66	(\$180,426.10)		
	TOTAL ENDOWMENT	\$9,862,851.47	\$464,368.76	\$283,942.66	\$9,682,425.37		

VII.	WOODBURY (Vanguard)	\$795,335.55					
	EARNED INCOME				\$0.00		not subject to MOU
	REALIZED GAINS/LOSSES; UNREALIZED APPRECIATION/DEPRECIATION				\$0.00		
	CASH OUT				\$0.00		
	ADVISORY FEE	\$0.00			\$0.00		
	Change in Account Value		\$30,321.83	\$35,389.69	\$5,067.86		
	TOTAL WOODBURY	\$795,335.55	\$30,321.83	\$35,389.69	\$800,403.41		

VIII.	CAPITAL CAMPAIGN	\$0.00					
	CAPITAL GAINS/LOSSES/INTEREST				\$0.00		not subject to MOU Placeholder
	TOTAL CAPITAL CAMPAIGN	\$0.00	\$0.00	\$0.00	\$0.00		

5	LIBRARY ACCOUNT #5 February 7, 2022	FY22 BEGINNING BAL.	FY22 EXPENDED	DEPOSITS	AMOUNT REMAINING	FY23 REQUEST	NOTES
IX.	BUILDING EXPANSION & RENOVATION (MM)	\$2,400.49					
	HOLLAND FUND (NORTH AMHERST BRANCH)	\$12,926.94			\$12,926.94		not subject to MOU
	CAPITAL (RESTRICTED - JONES EXPANSION)	\$913.23			\$913.23		
	INTEREST	\$0.00			\$0.00		
	REPAIRS	\$0.00			\$0.00		
	TOTAL BUILDING EXPANSION & RENOVATION	\$16,240.66	\$0.00	\$0.00	\$16,240.66		

6	LIBRARY ACCOUNT #6 February 7, 2022	FY22 BEGINNING BAL.	FY22 EXPENDED	DEPOSITS	AMOUNT REMAINING	FY23 REQUEST	NOTES
X.	VANSTEENBERG ESTATE (PB MM)						

The Jones Library, Inc.
FY2022 Budget and FY2023 Budget Request

	CAPITAL (RESTRICTED - JONES EXPANSION)	\$82,267.60			\$82,267.60	
	Capital Campaign Consultants (FDA & NR)	\$69,000.00			\$69,000.00	
	INTEREST	\$0.00			\$0.00	
	TOTAL BUILDING EXPANSION & RENOVATION	\$151,267.60	\$0.00	\$0.00	\$151,267.60	\$0.00

TOWN TOWN-HELD ACCOUNTS February 7, 2022		FY22 BEGINNING BAL.	FY22 EXPENDED	DEPOSITS	AMOUNT REMAINING	FY23 REQUEST	NOTES
X. 9610C-	JCPC/State Grants (Town)						
214615 472000	INTEREST EARNED SS	\$37.85			\$37.85		in process
214615 500000	EXPENSE (P & D) SS	\$483.00			\$483.00		in process
231120 500000	LSTA SUMMER LEARNING GRANT CJ	\$53.21			\$53.21		complete
214621 500000	LSTA VIRTUAL PROGRAMMING GRANT JR	\$2,060.04			\$2,060.04		complete
585100 1813Z	LIBRARY TECHNOLOGY MB	\$4,384.59			\$0.00		
585100 1913H	LIBRARY IT EQUIPMENT MB	\$2,342.87			\$0.00		IT - 3 lines merged; lost \$4,189.66
585100 205L	LIBRARY IT INFRASTRUCTURE MB	\$18,940.20		\$21,478.00	\$21,478.00		
	JONES RENOVATION/EXPANSION PROJECT SS	\$15,751,810.00			\$15,751,810.00		
	LIBRARY IT INFRASTRUCTURE MB	\$0.00			\$0.00		
	TOTAL CAPITAL - TOWN APPROPRIATION	\$15,780,111.76	\$0.00	\$21,478.00	\$15,775,922.10	\$0	

TOWN TOWN-HELD ACCOUNTS February 7, 2022		FY22 BEGINNING BAL.	FY22 EXPENDED	DEPOSITS	AMOUNT REMAINING	FY23 REQUEST	NOTES
XIII. 5182C-	COMMUNITY PRESERVATION ACT (Town)						
	SPECIAL COLLECTIONS RENOVATION SS	\$1,000,000.00			\$1,000,000.00		
	TOTAL COMMUNITY PRESERVATION ACT	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	

TOWN TOWN-HELD ACCOUNTS February 7, 2022		FY22 BEGINNING BAL.	FY22 EXPENDED	DEPOSITS	AMOUNT REMAINING	FY23 REQUEST	NOTES
XIII. 1000	TOWN APPROPRIATION - PERSONNEL						
510200	FULL TIME - PERMANENT BENEFITED	\$1,308,229.00	\$534,942.16		\$773,286.84		FY2022 Materials Expenditure Requirement (MER) = 13% of Town Appr. less benefits= \$226,281.64 FY22 Materials Expenditures to date: \$119,062.09
510250	COVID FT SALARY		\$1,874.61		(\$1,874.61)		
510299	BEREAVEMENT LEAVE		\$1,107.85		(\$1,107.85)		
510300	PART TIME - PERMANENT BENEFITED	\$236,974.00	\$201,309.24		\$35,664.76		
510400	PART TIME - TEMPORARY	\$136,375.00	\$136,885.63		(\$510.63)	\$260,050.00	
513000	ADDITIONAL GROSS OVERTIME	\$2,800.00			\$2,800.00		
514100	DIFFERENTIAL	\$8,000.00	\$5,793.96		\$2,206.04		
515100	SICK LEAVE BUY-BACK		\$873.32		(\$873.32)		
518700	LONGEVITY	\$41,750.00	\$20,383.59		\$21,366.41		
	TOTAL PERSONNEL	\$1,734,128.00	\$903,170.36	\$0.00	\$830,957.64	\$1,769,004	
XIV. 1000	TOWN APPROPRIATION - OPERATING BUDGET						
517400	FRINGE BENEFITS	\$345,583.00	\$345,583.00		\$0.00	\$362,862.15	FY2023 Materials Expenditure
527300	MUNSON LIBRARY RENTAL	\$6,500.00	\$6,500.00		\$0.00	\$6,500.00	

The Jones Library, Inc.
 FY2022 Budget and FY2023 Budget Request

TOTAL OPERATING BUDGET	\$352,083.00	\$352,083.00	\$0.00	\$0.00	\$369,362.15
TOTAL TOWN APPROPRIATION	\$2,086,211.00	\$1,255,253.36	\$0.00	\$830,957.64	\$2,138,366

Requirement (MER) = 13% of Town Appr. less benefits= \$230,815.50

XV. 8402	TOWN-HELD TRUSTS				
8402610 578000	ADAMS, HERBERT B. TRUST (held by Town; interest; books)	\$600.64			\$600.64
8402610 578001	WESTCOTT, R.J.D. TRUST (held by Town; interest; books)	\$662.56			\$662.56

TOWN	TOWN-HELD ACCOUNTS February 7, 2022	FY22 BEGINNING BAL.	FY22 EXPENDED	DEPOSITS	AMOUNT REMAINING	FY23 REQUEST	NOTES
XV. 211400-500001	STATE AID						
	ANNUAL AWARD	\$129,939.55		\$53,785.10	\$183,724.65		FY21 MAR
	PART TIME - PERM BENEFITED	\$0.00			\$0.00		\$2,037,297.52
	YA PROGRAMMING	\$0.00	\$14.96		(\$14.96)		
	PART TIME - TEMPORARY	\$0.00			\$0.00		FY22 MAR
	TOTAL STATE AID	\$129,939.55	\$14.96	\$53,785.10	\$183,709.69	\$116,947.00	\$2,077,357.20

JONES LIBRARY

NORTH AMHERST LIBRARY • MUNSON MEMORIAL LIBRARY

January 27, 2022

TO: PPP Committee
FROM: Sharon Sharry
RE: Personnel Updates, Calendar Year 2021

Many personnel changes have occurred this calendar year due, in part, to several retirements.

Full-Time Positions:

- | | | |
|--------------------------------------|------------------|-------------------------------------|
| • Library Assistant III | Roxanne Boyd | Promotion (from Lib Asst II) |
| • Library Assistant III | Lace Stokes | added 7.5 weekly hours |
| • Head of Technical Services | Betsey Dick | New hire |
| • Library Assistant II – Circulation | Matt King | Promotion (from pt) |
| • Cataloging Specialist | Marcin Marszalek | Promotion (from pt) |
| • Administrative Assistant | John Shannon | Position upgrade (from Man Asst II) |
| • Customer Service Assistant | Tashi Chodon | New hire |

Also, regarding full-time position control, the Library still has the following 4 unfilled/vacant positions (due to OPEB costs, the Library would need to seek approval from the Town in order to fill more than these 4 positions):

- Library Assistant II – Union, Level A (Lincoln)
- Audiovisual Specialist – Union, Level B (Verts)
- Library Specialist – Union, Level D (Boyle)
- Branch Head – Professional, Level 4 (Spiegel)

Part-Time/Hourly Positions (new hires):

- | | |
|--|---|
| • Library Technician – Special Collections | Jennifer Bauman (replacing Gaddy) |
| • Library Technician – North Amherst | Alyx Fraser-Tsukino (replacing Atteridge) |
| • Library Technician – North Amherst | Corinne Howell (replacing Levine) |
| • Reference Substitute | Anna Bognolo (replacing MacDonald) |
| • Reference Substitute | Jessica Ryan (replacing Marszalek) |
| • Reference Substitute | Kelsey Socha (replacing Hernandez) |

Also, regarding the Library's part-time/hourly positions, as of July 1, 2021 (FY22), the Town instituted a new wage chart for part-time/hourly positions. When this happened, Town part-time/hourly employees were placed on the new scale at the Step closest to their previous FY21 hourly rate without being paid less. Then, all part-time hourly employees would receive their annual Step increase as of January 1, 2022. Instead, for all Library part-time/hourly employees, I chose to place everyone on the new scale at their same FY21 Step, resulting in much higher rate increases on July 1, 2021 for Library employees. They will also receive their annual Step increases as of January 1, 2022. Below, please find two charts showing what happened at the Library, and what happened in other Town Departments.

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JONES LIBRARY

NORTH AMHERST LIBRARY • MUNSON MEMORIAL LIBRARY

Position	FY21 Level	FY21 Rate	FY21 Rate	FY22 Level	FY22 1st Rate	FY22 1st Rate JUL-DEC	FY22 2nd Rate	FY22 2nd Rate JAN-JUN
LIBRARY SHELVER	3	6	\$ 13.50	1	6	\$ 13.50	8	\$ 14.25
MAINTENANCE ASSISTANT	3	7	\$ 13.66	3	7	\$ 16.61	8	\$ 17.11
LIBRARY TECHNICIAN	4	4	\$ 13.72	4	4	\$ 16.72	5	\$ 17.22
REFERENCE LIBRARIAN SUBSTITUTE	6	5	\$ 19.87	7	5	\$ 26.19	6	\$ 26.98

What happened at Library

I chose to take this path because I wanted Library employees to not only hit the \$15 mark, but I wanted them to exceed it. Taking this path cost the Library an **additional \$31,547.37.**

Position	FY21 Level	FY21 Rate	FY21 Rate	FY22 Level	FY22 1st Rate	FY22 1st Rate JUL-DEC	FY22 2nd Rate	FY22 2nd Rate JAN-JUN
LIBRARY SHELVER	3	6	\$ 13.50	1	6	\$ 13.50	8	\$ 14.25
MAINTENANCE ASSISTANT	3	7	\$ 13.66	3	1	\$ 13.91	2	\$ 14.33
LIBRARY TECHNICIAN	4	4	\$ 13.72	4	1	\$ 15.30	2	\$ 15.76
REFERENCE LIBRARIAN SUBSTITUTE	6	5	\$ 19.87	7	1	\$ 23.27	2	\$ 23.97

The Path Not Chosen

*same; 2021 min wage \$13.50; 2022 min wage 14.25

*\$2.78 less; still under \$15

*\$1.46 less; not much higher than \$15

*\$3.01 less

Additional Personnel Changes on the Horizon:

- | | | |
|--------------------------------|------------------------------|-------------------------------|
| • Head of Borrower Services | Evaluating applications | Professional, Level 4 (Anaya) |
| • Shelver - Youth | Evaluating applications | pt, Level 1 (Nuesslein) |
| • Shelver - Youth | Evaluating applications | pt, Level 1 (Gray-Mullen) |
| • Head of Young Adult Services | new position (Jezek upgrade) | Professional, Level 4 |
| • Branch Head | To be Advertised | Professional, Level 4 |
| • Library Assistant II – T.S. | TBD | Union, Level A |

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Jones Library FY23 Budget Request Summary

Updated 2-7-22

EXPENSES	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Actual	FY18 Adj Budget	FY18 Actual	FY19 Budget	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY23 Budget	Change FY23-22	Percent Change
Salaries/Work Study	1,566,135	1,611,346	1,598,403	1,622,893	1,714,564	1,679,295	1,775,851	1,678,257	1,737,867	1,723,167	1,720,707	1,693,864	1,802,891	1,815,595	minimum	
Benefits	266,232	282,912	291,000	290,980	327,289	327,289	403,385	403,385	375,226	375,226	364,116	364,308	345,583	358,715	13,132	3.8%
Materials	213,714	222,028	207,000	215,020	213,000	209,133	207,000	211,649	225,000	186,503	220,000	185,425	227,000	231,000	4,000	1.8%
Operations	121,910	106,630	371,783	142,156	100,000	98,211	100,000	77,095	100,000	156,809	75,000	85,971	79,545			
C/W MARS	59,150	56,453		60,529	62,962	62,962	53,633	53,632	56,656	56,656	59,560	58,498	57,354	54,046	-3,308	-5.8%
Maintenance/Repairs	63,177	52,630		68,282	49,200	58,832	49,200	61,737	59,100	66,697	66,800	70,224	71,300			
Utilities	100,357	79,688		78,714	77,000	83,222	77,000	107,347	82,850	77,506	98,000	73,623	103,000			
Programming	37,335	32,910		35,175	30,000	31,558	15,000	35,554	15,000	25,752	30,000	28,656	30,000			
Special Collections	1,024	13,427		7,090	2,000	4,015	2,000	11,097	4,000	12,127	6,000	6,389	6,000			
TOTAL	2,429,034	2,458,024	2,468,186	2,520,840	2,576,015	2,554,517	2,683,069	2,639,754	2,655,699	2,680,443	2,640,183	2,566,958	2,722,673			

REVENUE SOURCES	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Actual	FY18 Adj Budget	FY18 Actual	FY19 Budget	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY23 Budget	Change FY23-22	Percent Change
Municipal Appropriation	1,788,533	1,833,241	1,879,077	1,879,077	1,926,054	1,926,054	1,993,466	1,993,466	2,043,302	2,043,302	2,043,302	2,043,302	2,086,211	2,138,366	52,155	2.5%
Endowment	329,656	292,296	300,618	300,618	300,111	300,111	371,862	371,862	348,194	348,194	351,264	351,264	317,653	332,543	14,890	4.7%
State Aid	25,339	134,040	94,171	156,073	158,874	165,643	91,677	87,880	92,159	67,864	88,272	1,623	88,272	35,944	minimum	
Restricted Gifts/Sammys/Grants	208,387	126,888	126,000	114,334	116,675	93,163	152,763	121,827	100,844	166,488	84,056	135,108	156,037			
Friends/Woodbury	45,933	35,925	47,320	48,279	54,701	49,477	54,701	34,865	50,000	25,237	54,789	25,324	61,000			
Fees/Lost Books	18,104	19,730	3,000	13,702	14,000	14,330	14,000	18,008	14,000	11,907	10,000	3,854	5,000			
Special Collections	1,024	13,427	15,000	7,090	2,000	4,015	2,000	11,097	4,000	11,777	6,000	6,389	6,000			
Building Expansion and Renovation	9,900	1,207	2,000	-	2,000	577	1,000	-	2,000	4,235	2,000	-	2,000			
Sale of Goods	2,158	1,271	1,000	1,667	1,600	1,147	1,600	749	1,200	1,439	500	95	500			
TOTAL	2,429,034	2,458,024	2,468,186	2,520,840	2,576,015	2,554,517	2,683,069	2,639,754	2,655,699	2,680,443	2,640,183	2,566,959	2,722,673			

POSITIONS	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY23 Budget
Full Time	17	17	19	19	20	20	20	17	21	22
Part Time/Over-20's	12	12	10	10	7	7	5	4	4	3
Full Time Equivalents	26.9	26.9	27.28	27.5	25.2					
Part Time/Under-20's	31	31	31	28	28	28	27	26	26	29

ENDOWMENT SPEND RATE	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY23 Budget
	4.5%	4%	4%	4%	5.0%	4.6%	4.5%	4.0%	4.0%	4.0%

* Actual State Aid Received	\$ 82,650	\$ 87,520	\$ 90,574	\$ 92,899	\$ 91,419	\$ 91,673	\$ 88,272	\$ 104,214	\$ 105,925	\$ 116,947
* State Aid End Balance	\$ 183,691	\$ 137,171	\$ 67,197	\$ -	\$ 3,539	\$ 27,348	\$ -	\$ 129,940	\$ -	\$ -