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ADVISORY TO THE PUBLIC:

Pursuant to Chapter 20 of the Acts of 2021 and extended by Chapters 22 and 107 of the Acts of 2022, this Jones Library Equity, Justice, and Inclusion Subcommittee meeting will be conducted via remote means. Members of the public who wish to access the meeting may do so via Zoom or by telephone. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means.

Public Body: The Jones Library, Inc. Equity, Justice, and Inclusion Subcommittee

Date: Friday, January 13, 2023

Time: 11:30am-12:30pm

Location: Zoom Webinar

You are invited to a Zoom webinar.

When: Jan 13, 2023 11:30 AM Eastern Time (US and Canada)

Topic: The Jones Library, Inc. Equity, Justice, and Inclusion Subcommittee

Please click the link below to join the webinar:

<https://amherstma.zoom.us/j/82810222994>

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Webinar ID: 828 1022 2994

International numbers available: <https://amherstma.zoom.us/j/82810222994>

Meeting Agenda

- I. Call to Order (Welcome, Raphael, Ginny, Walter, Farah, Mia, & Sharon!)
- II. **Minutes (12-16-22) ***
- III. Public Comment
- IV. All Gender Restrooms
- V. Previous Equity Efforts *
- VI. Adjourn

Next meeting: **Friday, February 17, 2023; 11:30am; Zoom???**

**** Please note that the list of topics in this notice was comprehensive at the time of posting, however the public body may consider and take action on unforeseen matters not specifically named in this notice.**

*** Indicates Handout(s) will be made available.**

Red indicates vote required.

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Jones Library Equity Justice and Inclusion Subcommittee
Meeting Minutes 12/16/22

Attending: Farah Ameen, Mia Cabana, Walter Lloyd, Ginny Hamilton, & Raphael Rogers

Also Attending: Sharon Sharry and 2 members of the public

Approved Minutes, as amended, from last month

Trustee Alex Lefebvre joined the meeting as a representative on the Building Committee to discuss the plans for gender neutral bathrooms in the new building designs. The building designs reflect that the bathrooms on the lower (garden) level will be gender-inclusive multi-stall spaces. There will be a point of decision in the building project at the end of January—can there be a public hearing mid-January to gather community feedback?

How can we get feedback on these 3 points:

- Gender inclusive bathrooms
- Ramps/mobility throughout the building
- Signage (multilingual, directional, finding aids)

We suggest that rather than getting all our feedback at one community hearing, we reach out to community groups in advance with a short recorded presentation and our request for feedback.

Action item: Can we identify groups in our community who will give feedback on these topics and provide contact information to Alex by the end of next week 12/23/22?

Reviewing past Equity Justice Inclusion efforts:

How can we measure the impact of our past and current efforts?

- Quantitative (circulation figures)
- Qualitative (how are staff thinking about what they learned? How did staff respond to Ryan Dowd training?)

Evidence of impact is needed—develop tools to evaluate the lasting impact of the professional development, collecting programming feedback from the public.

- How do we gather this feedback?
- How do people engage with surveys?
- Could we include a form on our website so that patrons could respond at any time about a library program they attended?
- Could this committee generate a list of questions designed to encourage strong feedback, applicable to many types of programs offered?

Proactive communications (for example: interest piece about how collection maintenance happens)

Next meeting January 13, 2023 at 11:30am

Minutes submitted by Mia Cabana 12/16/22